**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 15-14**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  November 2, 2015

**SUBJECT:** Low Income Home Energy Assistance Program

The purpose of this transmittal letter is to inform staff that procedures have been added to [SOP 30.26 Community Action Agencies](https://manuals.sp.chfs.ky.gov/chapter30/34/Pages/3026CommunityActionAgencies.aspx) regarding how to refer families to the Low Income Home Energy Assistance Program (LIHEAP).

If you have any questions regarding this transmittal letter, please contact:

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